



Quality Assurance Program

GAP Certification Cost Share Assistance

In an effort to support our partner producers to achieve and maintain GAP certification, Local Food Hub is offering cost share assistance for audit related expenses. LFH has funding to provide a limited number of reimbursements for audits conducted in 2021.

Eligibility

- Must be an up-to-date LFH partner producer, including Membership Agreement and completed Annual Survey.
- Successful GAP, Harmonized GAP, or Harmonized GAP Plus+ audit achieved *and all required paperwork submitted*.

Program Details

- Covered costs include application fees and inspection costs (including inspector travel time) related to GAP certification (USDA or Third Party Audit)
- Payments are capped at \$500 per farm for GAP and \$600 for HGAP or HGAP Plus+
- Reimbursements require the following paperwork:
 - Completed LFH application form (attached)
 - All related invoices from certifier, dated
 - Copy of GAP certificate (can be submitted electronically)
- Funds will be administered on a first-come first-serve basis, with LFH maintaining discretion over handling any unforeseen delays partner producers experience in scheduling inspections and/or obtaining necessary paperwork. *(i.e. submitting the application form and taking the necessary steps will put you in line to receive cost-share assistance, regardless of any delays originating from auditors)*

For questions and to submit paperwork, please contact:

Stasia Greenewalt, Director of Grower Services, Local Food Hub

stasia@localfoodhub.org

434-989-2292



Quality Assurance Program
GAP Certification Cost Share Form

Form to be completed by partner producer

Farm Name	Contact Person
Phone	Email
Auditor (USDA or Third Party)	<input type="checkbox"/> GAP, up to \$500 <input type="checkbox"/> HGAP or HGAP Plus+, up to \$600
Audit date (approximate or confirmed)	Audit Sections
	Crops Covered

For Office Use Only:

Paperwork Checklist

- Partner Producer current
- Completed application form
- Copy of all invoices from certifier
- Copy of GAP Certificate



Reimbursement processed for _____